

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

November 15, 2021

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on November 15, 2021.

Cadets Ella Archer, Michael Burlingham, Josiah Gingrich, and Angel Troutman of the 8th grade AFJROTC led in the Pledge of Allegiance.

President Andy Pushchak called the meeting to order at 7:00 P.M. Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mr. Shawn Matson, Mr. Steve Morvay, Mr. Josh Paris, Mrs. Nicole Lee, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor also attended.

Roll Call

Motion by Mrs. Farrell, seconded by Mr. Paris to approve the agenda and the addendum with the following change LA-1 on the addendum should be LA-3. Motion approved with revision by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mr. Morvay, seconded by Mr. Paris to approve the meeting minutes of October 11, 2021 Athletic Committee meeting, the October 18, 2021 Finance, Policy, and Regular Board Meeting and the November 8, 2021 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

Col. Moses shared that the AFJROC program is integrating 8th grade students into the program. He shared that the program is not about recruiting students for the military but to create better citizens through the program. Both he and Sgt. Oshop are there to assist and guide students who are interested in military service to obtain scholarships and enlist. However, the program is not only about recruiting students in AFJROTC. The cadets of the 8th grade AFJROTC shared their experiences noting how they are becoming more self-confident and growing both mentally and physically from the course.

School Reports

Dr. Pushchak commended the students on their speaking before the Board. He commended the administration and expressed how proud the Board is of the students of the district.

Mr. Belin shared that the big news for the district is that we transitioned to virtual/remote instruction today. The decision was made on Friday afternoon after finding out about numbers of COVID cases affecting both student and staff and insufficient transportation staffing to transport students to school. The news has covered the situation in a positive light. We hope this is short-lived.

Superintendent's Report

He also shared that the vaccination clinic on November 13, 2021 was successful. Many of those being vaccinated were 5-11 years old.

Motion by Mr. Pushchak, seconded by Mrs. Farrell to approve the following reports, payments, and invoices as presented:

A. Treasurer's Reports

[General Fund](#): \$12,925,750.11

[YTD Budget to Actual Report](#)

[Capital Projects](#): \$31.22

[Cafeteria](#): \$279,827.07

[Cafeteria Profit/Loss](#): \$14,549.77 YTD \$50,371.90

B. Bills

[Exhibit A1](#) Checks Already Written: \$55,192.36

[Exhibit A2](#) Checks Already Written: \$19,149.51

[Exhibit A3](#) General Fund Bills: \$399,499.04

[Exhibit B3](#) Cafeteria Bills: \$39,772.58

[Exhibit C3](#) Capital Project Bills: \$339,798.72

[Exhibit D](#) SHS Activity Fund Report: \$67,597.10

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mr. Paris to adopt the Bond Resolution as prepared by Knox Law Firm as outlined in [Exhibit E](#). In a recorded roll call vote, the following voted to adopt the Bond Resolution as presented: Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, Mr. Pushchak, Mr. Bloeser, and Dr. Pushchak. Motion carried.

Motion by Mr. Morvay, seconded by Mr. Matson to adopt the Reimbursement Resolution as outlined in [Exhibit F](#). In a recorded roll call vote, the following voted to adopt the Reimbursement Resolutions as presented: Mr. Morvay, Mr. Paris, Mrs. Pound, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, and Dr. Pushchak. Motion carried.

Motion by Mrs. Farrell, seconded by Mr. Bloeser to advertise for applications of parties interested in serving on the Board of Directors. Applicants to submit a letter of intent for the board to review. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mrs. Lee to approve the following transfers:

- Monthly budgetary transfers from the budget vs. actual report as outlined on Exhibit G.
- Transfer of \$339,798.72 from Unassigned Fund Balance to Capital Projects for the first ECTS Renovation payment.

In a recorded roll call vote, the following voted to approve the transfers: Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, and Dr. Pushchak. Motion carried.

**Business
Administrator's
Report**

Bond Resolution

**Reimbursement
Resolution**

Board Vacancy

Transfers

Motion by Mr. Paris, seconded by Mrs. Farrell to approve the following:

- Set the athletic field usage fees as follows:
Football Field Class II - \$125/hour Class III - \$250/hour
Baseball/Softball Class II - \$75/hour Class III - \$150/hour
- Award the Above Ground Fuel Storage Tanks Project to A. Graziani & Company, Inc. at a total project cost not to exceed \$329,875

In a recorded roll call vote the following voted to approve the athletic field usage fees and the Above Ground Fuel Tanks Storage Tank Project: Mr. Paris, Mrs. Pound, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, and Dr. Pushchak. Motion carried.

Athletic Field Fee

Above Ground Fuel Storage Tank Project

Motion by Mr. Bloeser to approve the Kelly Educational Staffing Substitute List additions. Motion not seconded. Motion died.

Kelly Educational Staffing Additions

Motion by Mr. Bloeser, seconded by Mr. Paris to approve Kayla Trapp (retro to November 9, 2021) as an addition to the Service Personnel Substitute List for the 2021-2021 school year. Motion approved by a voice vote with no opposition. Motion carried.

Service Substitutes

Motion by Mr. Bloeser, seconded by Mr. Morvay to approve the following substitute rates:

- Raise the daily teacher substitute rate from \$95 to \$120.
- Raise the service substitute rates as outlined in Exhibit H.

Motion approved by a voice vote with no opposition. Motion carried.

Substitute Rates

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the appointment of Reghan McChesney as Educational Support Aide, Level II, 3 hours/day, 180 days/year effective December 1, 2021. Motion approved by a voice vote with no opposition. Motion carried.

Personnel Appointment

Motion by Mr. Bloeser, seconded by Mr. Paris to the following leave requests:

- Leave of Absence utilizing Family Medical Leave and paid time off for Lauren Fye anticipated November 22, 2021 – March 11, 2022.
- Leave of Absence utilizing Family Medical Leave and paid time off for Alyssa Forte anticipated April 11 – June 10, 2022.
- Family Medical Leave of Absence for Amber Hill effective October 18, 2021.
- Leave of Absence utilizing Family Medical Leave and paid time off for Jessica M. Sambuchino anticipated May 9, 2022 through June 10, 2022.
- Leave of Absence utilizing Family Medical Leave and paid time off for Donna Banks anticipated November 24, 2021 through January 5, 2022.
- Leave of Absence utilizing Family Medical Leave and paid time off for Sandy Paulsen, effective November 16, 2021.
- Leave of Absence utilizing Family Medical Leave and paid time off for Megan Shindlecker anticipated January 3, 2022 through April 4, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Leave Requests

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the following conference requests:

- Vicki Bendig to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,066. Funding from Business Administrator Travel and Registration.
- Eric Schultz to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,223.96 Funding from Maintenance Travel and Conferences.
- Jessica Mathis to attend the PDE Data Summit in Hershey, PA on March 21-23, 2022 at an estimated cost of \$874.96 Funding from Professional Development and travel.
- David Frank, Bretton Smith, Erica Young, Traci Steers, Theresa Bricker, Erica Bucceri, Josh Thayer, Matt Harman, Chris Paris, and Becca Kelley to attend PETE&C conference in Hershey, PA, February 6-9, 2022 at an estimated cost of \$8,829.36. Funds from Title IV.

Motion approved by a voice vote with no opposition. Motion carried.

Conference Requests

Motion by Mr. Bloeser, seconded by Mrs. Lee to accept the following resignations

- Shawn Bowman, custodian effective November 3, 2021.
- Eli Brunner, custodian effective December 14, 2021.
- Maria Hvezda, for the purpose of retirement effective January 3, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Personnel Resignations

Motion by Mr. Bloeser, seconded by Mrs. Farrell to approve the Memorandum of Agreement between the Wattsburg Area School District and Wattsburg Education Association as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

WASD/WEA Memorandum of Agreement

Motion by Mr. Bloeser, seconded by Mrs. Lee to approve the Robotics Team Advisor Job Description as outlined in [Exhibit J](#). Motion approved by a voice vote with no opposition. Motion carried.

Robotics Team Advisor Job Description

Motion by Mr. Bloeser, seconded by Mr. Paris approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2022 through December 31, 2022. Motion approved by a voice vote with no opposition. Motion carried.

School Physician

Motion by Mr. Bloeser, seconded by Mr. Paris to approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2022 through December 31, 2022. Motion approved by a voice vote with no opposition. Motion carried.

School Dentist

Motion by Mrs. Farrell, seconded by Mrs. Pound to approve the first reading of Policy 707 Use of School Facilities – [Exhibit K](#). Motion approved by a voice vote with no opposition. Motion carried.

First Reading Policy

Motion by Mr. Morvay, seconded by Mr. Bloeser to approve academic services of LearnWell for a hospitalized SHS student anticipated October 22, 2021 through January 1, 2022. Motion approved by a voice vote with no opposition. Motion carried.

LearnWell Academic Services

Motion by Mrs. Lee, seconded by Mr. Morvay to approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#). Motion approved by a voice vote with no opposition. Motion carried.

Field Trip Requests

Motion by Mr. Matson, seconded by Mrs. Pound to approve the additions to the volunteer list:

Heather Copeland Michael Laboski Dennis Melquist
Kathryn Kuttenkuler Angela Long Sabrina Oshop

Motion approved by a voice vote with no opposition. Motion carried.

Volunteer List

Motion by Mr. Matson, seconded by Mr. Paris approve the following athletic appointments:

- Angela Long as 2nd Assistant Boys' Soccer Coach, Step 1.
- Coriona Majchrzak as 2nd Assistant Girls' Soccer Coach, Step 1.

Motion approved by a voice vote with no opposition. Motion carried.

Athletic Appointments

Motion by Mr. Paris, seconded by Mrs. Farrell to approve the elementary cafeteria skillets as surplus as outlined in [Exhibit M](#). Motion approved by a voice vote with no opposition. Motion carried.

Surplus Items

Mrs. Lee shared that the Erie County Technical School had their audit with no findings. Mrs. Bendig has the report should anyone want to review it. The Tech School held their National Technical Honor Society presentation. The Technical Honor Society was able to grant a wish through the Make a Wish and is working on another one. The Tech School also provided coloring books to third grade students in Erie County to expose younger students to technical schools' education.

Erie County Technical School

Mrs. Lee also reminded everyone that she is resigning from the Joint Operating Committee as the Wattsburg representative.

Dr. Pushchak shared that the Northwest Tri-County Intermediate Unit is operating on limited staff but is still offering services. The IU-5 Board will meet on Wednesday, November 17th and he will update the Board following the meeting.

Northwest Tri-County Intermediate Unit

Mrs. Farrell thanked the board members who are leaving the board. She thanked Dr. Pushchak for his leadership and Mr. Berlin for always keeping the Board updated.

Board Correspondence and Dialogue

She also was impressed on how well the fall sports teams did this year.

There being no further business before the Board, upon motion by Mrs. Farrell,
seconded by Mrs. Pound, the meeting adjourned at 7:47 P.M.

Adjournment

Signature on File

Vicki Bendig

School Board Secretary